

OFFICE OF EQUAL BUSINESS OPPORTUNITY ADVISORY COMMITTEE MEETING
Wednesday, May 17, 2023
Minutes

Members Present:

Javin Walker, Chair
Lorna Anderson, Vice Chair
Denise Albritton
Amy Angelo
Kati Cassiani
Alan Gerwig
Clementine Fleuranvil
Robert Lesko
Courtney McKenzie Newell
Juan Pagan
Doris Pastl
Seabron Smith

Members Virtual:

None

Staff Present:

Tonya Davis Johnson, Director
Nicole Davis, SBDS I
Anthony Gregory, SBDS II
Angela Smith, SBDS III
Megan Harp, Administrative Assistant II
Antonia Smith, Public Info. and Outreach Coordinator
Yamel Vasquez, Contract Analyst

Guest:

Dorritt Miller, Assistant County Administrator

Members Absent: John Elliott, Carole Hart, Bob Schafer

Vacant Seats: None.

I. CALL TO ORDER

Meeting called to order at 8:36 a.m. by Chairman, Javin Walker.

A. Roll Call

Roll called by Megan Harp. Quorum present.

B. Adoption of Agenda for May 17, 2023 Meeting

Motion by Seabron Smith, seconded by Lorna Anderson. Motion passed unanimously.

C. Approval of Minutes for March 15, 2023 Meeting

Motion by Doris Pastl, seconded by Seabron Smith. Motion passed unanimously.

D. Introduction of Guests

Dorritt Miller, Palm Beach County Assistant County Administrator

II. COMMITTEE MEMBER UPDATE

Tonya Davis Johnson reported that the term for Seat 1 Certified Black Business Owner; held by Mr. John Elliot has expired. Ms. Davis Johnson announced that Seat 15 held by Lorna Anderson will be up for renewal in September 2023.

III. OLD BUSINESS

A. OEBO Outreach Activity Report

Antonia Smith reported on the April and May outreach/training events. Ms. Smith discussed the successes of the OEBO Roadshow and the events hosted during Small Business Week. Ms. Smith concluded by thanking the committee members for their support and welcomed their feedback.

The committee complimented the staff and shared feedback on the various events. Dorritt Miller extended gratitude and congratulated the staff and the committee for the Small Business Week events.

Small Business Certification Status Report

Yamel Vasquez presented the certification report and discussed the different class indicators.

Mr. Walker opened the floor for committee members' feedback and suggestions. Kati Cassiani recommended having presentations in Spanish to reach the Hispanic business community. Amy Angelo requested a report of past projects awarded to certified vendors and a report to show current business opportunities.

Ms. Vasquez showed the committee how to navigate OEBO's and Purchasing's websites to locate the current business opportunities for Palm Beach County.

IV. NEW BUSINESS

A. Recertification Sub-Committee Update

Doris Pastl spoke about the recertification list and reported that calls made were effective.

V. COMMITTEE COMMENTS

Courtney Newell McKenzie announced the acquisition of an additional Crumbl Cookies location.

Seabron Smith expressed his appreciation to the committee.

Juan Pagan stated that a positive impact is being made and encouraged the committee to keep moving forward.

Robert Lesko announced that SCORE has started a community engagement committee and looks forward to partnering with OEBO.

Clementine Fleuranvil complimented staff on the OEBO Roadshow and the Small Business Week events.

Denise Albritton requested that the districts be identified in the certification report. She also thanked Ms. Vasquez for providing the various reports to the committee.

Amy Angelo shared positive feedback on the Advisory Committee Breakfast and the importance of advocacy for small businesses. She also announced that she received approval for her Lake Park project.

Doris Pastl stated that it was good to see everyone and looks forward to the solicitation training.

Lorna Anderson thanked Director Davis Johnson and staff and is looking forward to the solicitation training.

Javin Walker thanked the committee members for their time and dedication. Mr. Walker encouraged the committee to share feedback and ideas in the meetings and to be advocates for small businesses.

VI. DIRECTOR'S COMMENTS

Tonya Davis Johnson thanked the committee for the time and commitment put forth to serve on the committee. Ms. Davis Johnson noted that the vote for Chair and Vice-Chair will be held on the July 19, 2023, meeting. Advisory Committee Solicitation Training will be held virtually on Wednesday, May 31, 2023, at 9:00 am.

Ms. Davis Johnson announced that Anthony Gregory has been promoted. She congratulated Mr. Gregory and opened the floor to him for comments.

Mr. Gregory thanked management for their leadership. He expressed his gratitude to the staff and the committee for their support.

VII. COUNTY ATTORNEY'S COMMENTS

None.

VIII. PUBLIC COMMENTS

None.

IX. ADJOURNMENT

Meeting adjourned at 10:05 a.m.